



## CP Football List of Requirements for Classification

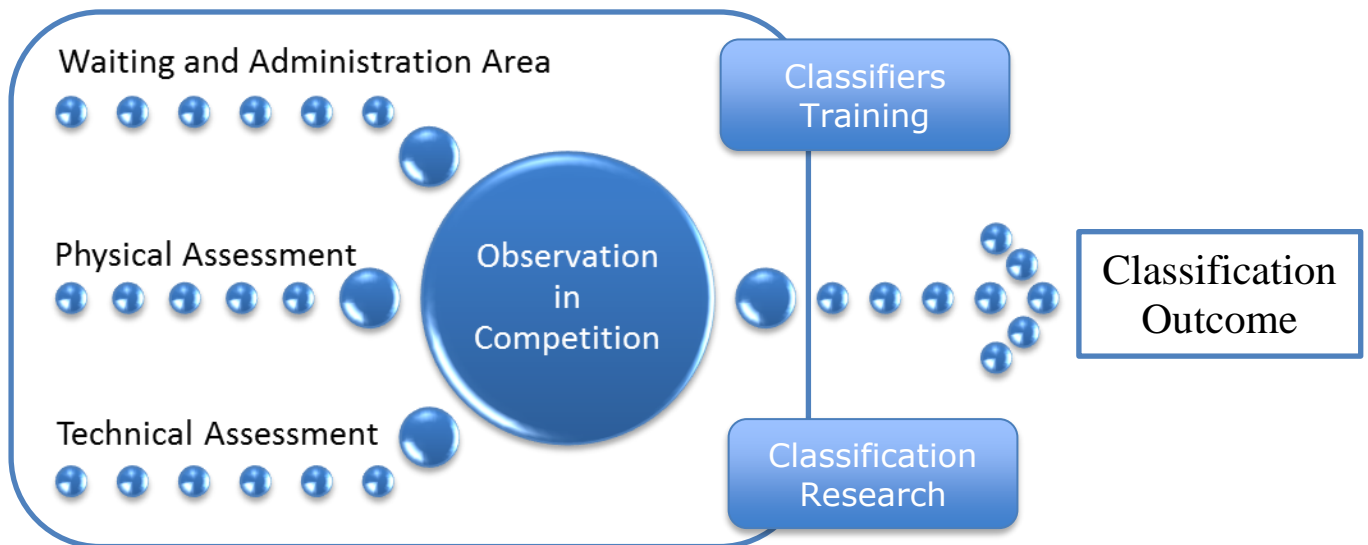
This document contains equipment requirements for classification at a large event requiring two or three classification panels.

For an event requiring only one classification panel, assessment rooms, and medical equipment will be half. The requirements for the field remain the same.

**NOTE:** in the period 2022-2025, special requirements will be communicated regarding data collection for evidence-based classification or classifier training.

The local organizer committee (LOC) must supply the entry list of players for the tournament to the chief classifier **as soon as possible, with a minimum of three weeks before the start of the competition.**

We divide the requirements into four steps/areas according to the classification process:





## Waiting and Administration Area

This is the area where the Chief Classifier develops all the paperwork during the classification process before the competition. If no chief classifier is available for one competition or he/she is involved in classification duties, one volunteer is necessary for this area during the classification process. This area is placed at the entrance or close to the classification rooms.

### Equipment and Personnel:

- One large table for data entry of players with 3 chairs.
  - 1-2 volunteers could assist the administrative process here.
- One large table for the manager/chief classifier.
- Computer\* (only if the chief classifier requires it).
- Printer with scanning option.
- Internet Access (Wifi or LAN access).
- Photocopier access.
- Classification Forms.
- Observation Forms.
- Protest Forms.
- Sport Class & Status Notification forms.
- Classification Schedule.
- Classification Results.
- Ten chairs for athletes waiting to be classified.
- 1 rubbish bin.
- Noticeboard (for posting results).

### General Supplies:

Next equipment will be managed by the chief classifier for classification panels activity:

- Water/coffee for athletes and classifiers.
- 7 clipboards.
- 14 black pens.
- 3 color highlighters.
- 1 volunteer to assist in taking pictures.
- 1 stapler.
- Paper clips.
- Blank paper + folder with plastic band (number according to the number of teams).
- 10 document folders + 1 more per team.
- First Aid Kit.



It is recommended that the waiting area include sofas, chairs, televisions, and other amenities to create a comfortable and relaxing space for players before the classification process. The images below illustrate the ideal setup for a classification printer and a snack area for players and classifiers. In some competitions, the LOC facilitates a TV to the waiting area of the players and also video games which can be useful to improve the experience of the athletes.



### **Schedule for Classification:**

Athletes' schedules will be done by the Chief/administrative Classifier after entry details are provided to athletes entered. Athletes will be coordinated by country, and each classification panel will assess athletes in the assessment room and then take them to the technical assessment.

The IFCPF Head of Classification will manage the Classification schedule in advance of the competition.

**NOTE:** According to Rule 8.1 of the IFCPF Classification Rules, the teams **MUST** submit the Medical Diagnosis Forms (MDF) to IFCPF for all the players that attend their first international classification. Failure with the submission of the MDF before competition leads to the inclusion of a player in the classification schedule.

### **Physical Assessment Room**

The Physical Assessment Room (one for each classification panel, 1-to-3) should be large enough to house the number of classification panels required with sufficient free space to walk or run for a minimum of 10 m.

Each area should be equipped with a writing table for classifiers, 5 chairs, and a plinth (bench/Hip high massage table):

#### **Equipment (1 x classification panel):**

- Hand sanitizer.
- Paper hand towels.
- Small garbage can.
- Paper sheets for bed.
- Towel or small pillow.
- Adhesive tape (to draw on the floor).
- 1 football ball and 6 cones in each physical assessment room.
- 2 moveable chairs.
- Disinfection air freshener.



**Other equipment:**

- 1 reflex hammer, 1 goniometer, 1 soft measure tape, and a copy of the delivered MDF.



Classification Room



Chief Classifier and Waiting Area





## Technical Assessment

The Technical Classification is done at the venue or a similar football field. Half a CP Football field is required per panel, that is, a minimum area of 35 x 25 m. The field is required for the full-time classification assessment period. Sprinklers on-field need to be shut off during technical assessment on the field. Access to shut-off equipment is necessary. No classification can occur with the field being too wet or sprinklers running due to the risk of injury.

### Required Equipment:

- 20 small sports cones.
- 2 small goals (height = 1 m and width = 1 m).
- 6 official football balls.
- Spray or elastic bands to “draw” lines on the pitch (i.e., similar to that used for officiating).
- 2 tape measure (25 m).
- 3 chronometers.

Example of the required field for the small-sided games evaluation:



### Note:

If the area/field for technical assessment is close to the physical assessment area, we do one athlete at a time. If the assessment room is a little away from the circuit area, we might assess 2 to 3 athletes and take them as a group outside. This can be decided at the venue in agreement with the players or the team manager.

The athletes and panel return to the waiting area/assessment, where the panel decides on the athlete's class and status and will inform the athlete and his manager.



## Observation in Competition

All players are observed on the field of play during games. During pool or preliminary round matches, this is to confirm their class and status. However, at least one panel will also continue to observe during the finals. The classification panels require a good area to observe the field of play, and this should be reserved for them to use during every game. The Chief Classifier will assess the venue and decide where the best place will be. Classifiers also have access to the Field of play, and accreditation should note this.



In addition, classifiers must have access to a private room for meetings before and after the matches. This room should have enough space for a minimum of 10 people and internet (Wi-Fi) should be available.

### Other requirements:

- Water or other non-alcoholic drinks must be provided during the matches.
- Some fruit and/or biscuits during the classification sessions.
- A start list of each team must be provided before each match (1 copy per classifier).
- The chief classifier must have access to the computer, printer, and photocopier close to the competition area all the time.

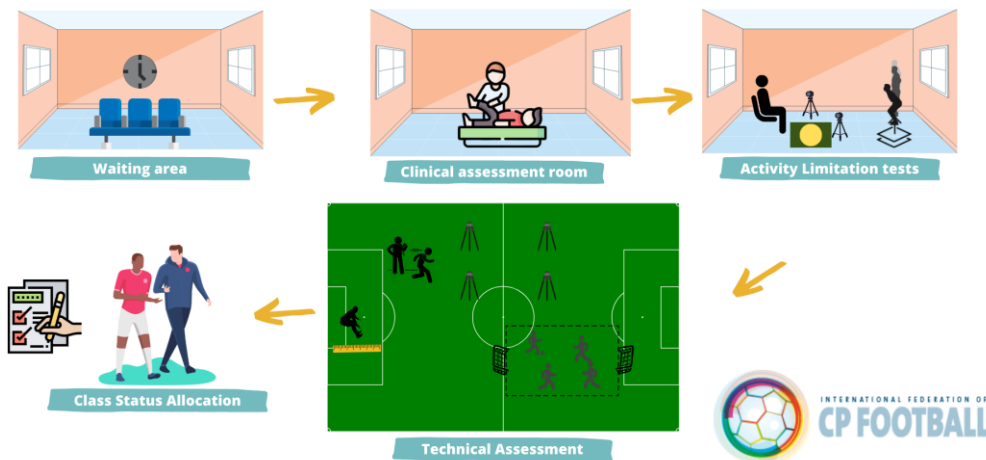


### Classification Support Personnel: Research and assistance to the classification

The classification support personnel assist the classifiers in doing activity limitation tests and recollecting data necessary to favor the player class allocation and improve the CP-football classification system. To perform the activity limitation test, it should be considered an additional room with sufficient space to set up a chair, cameras, and a jump platform. Also, this space should be used to store the research material. Four volunteers must be considered for the activity limitation testing, ideally students from physical therapy or sports sciences degrees.



## Classification Guidance





## Classification Guidance



### Requirements for Classification Trainee

In the case of the organization of a classification trainee, the local committee needs to consider the following items for theoretical sessions:

- Room with a projector or big Television with HDMI or VGA cable access to the realization of presentations with an audio system. The space needs to gather between 15 to 20 people.
- Blackboard with markers.
- Print the schedule of the course.
- Printed certificates.
- Access to a Printer.
- Zones with Internet Access (Wifi or LAN access).
- Pens and paper for the participants.
- 1-2 clinical benches.

For the practical sessions, the same material is required for the classification process. The classifiers in the trainee will accompany the classification panels during the process, so the requirement is similar to the one described above.







## Classification Hygiene

Due to the pandemic times that we live in, hygiene and safety requirements are essential to protect the health of all participants involved in the CP-Football classification process. All the spaces required to perform the classification should consider a well-ventilated area, space necessary to maintain social distance when necessary, and facilities to make proper handwashing. In addition to the material required for the classification process, it is necessary to include face mask KN95, hand sanitizers, non-latex gloves of various sizes, disposable tissues, cleaning wipes, none touch rubbish bins with closed lids to help contain contaminants. Equipment used during classification (bench, cones, football balls, sports equipment). It should be cleaned with soap and water or a detergent to remove organic matter first, followed by disinfection.



## APPENDIX FOR TEAMS

Dear Team Manager

Please be advised that you must bring ALL the athletes to classification with their Passports.

According to Rule 8.1 of the IFCPF Classification Rules, the teams MUST submit the Medical Diagnosis Forms (MDF) to IFCPF for all the players that attend their first international classification. Failure with the submission of the MDF before competition leads to the no inclusion of a player in the classification schedule, except if you provide the MDF before the athlete evaluation.

In addition, your athletes must read and sign the IFCPF Classification Consent Form and witness their signature with your own in case he is under 18 years old. Please ensure that they understand the document and provide a translation if necessary (attached document).

Athletes must bring a list of all medications and any pertinent health information written in English with them.

They must come with football gear and be wearing football shirts and shorts. If they are not properly attired they will not be classified. They must also bring running shoes.

If you have any questions, please communicate them ONLY to the Chief Classifier at the competition.

### **SPECIAL PROVISIONS**

In the period 2022-2025 with the implementation of the new IFCPF Classification Rules, part of the classification process will be conducted by personnel that is assisting the Classification Panel.

In addition, trainee classifiers may attend the classification sessions as part of their training process.

Both the personnel for testing and the trainee classifier will NOT participate in the decision-making process to allocate a sports class to a particular athlete.